



EVENTS

AT HOTEL SCHANI WIEN

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OUR FACILITIES

Are you looking for a suitable location for your event? Then Hotel Schani Wien is the right place for you! Our smart hotel next to Vienna Central Station offers two event spaces that we can adapt flexibly and individually to your needs. The bright rooms, modern design and the finest technical equipment give our rooms a feel-good character.

Schani's Ground Floor

Schani's Ground Floor shows its best side at any time of day. The event space on the ground floor is perfect for events for up to 80 people thanks to its professional equipment, individual seating options and direct access to the garden.

Schani's Rooftop I & II

At Schani's Rooftop, a good view and a relaxed atmosphere are on the agenda. The Rooftop event space consists of two rooms on the sixth floor, which can be combined into one large room for up to 100 people. Thanks to natural and high-quality materials, both rooms create a feel-good atmosphere and are equipped with all the technical requirements at the same time. The highlights of this event space are the terrace with a view over the rooftops of Vienna and the fully equipped bar.





Because every event needs its own unique setting, we will be happy to create an individual offer that is perfectly tailored to your wishes and requirements. In addition to the venue, we are happy to take care of the catering and provide additional technical equipment as needed.



ROOM DETAILS

	m ²	Location	Lighting	Other
Ground Floor	91	Ground floor	Daylight	Garden
Rooftop I & II	105	6th floor	Daylight	Terrace

SET UP

				
	m ²	Table islands	Banquet	Cocktail
Ground Floor	91	60	60	80
Rooftop I & II	105	70	70	100

Rental of Tables and Table Linen

We are happy to provide rectangular tables (120 x 60 cm) free of charge and set them up according to your desired seating arrangement. For banquet-style seating with round tables, we charge the costs for the rental of tables and table linen.



TECHNICAL EQUIPMENT

Depending on your requirements, we can offer a wide range of technical equipment such as presentation technology, audio and video as well as lighting technology. Whether you are planning a quiet get-together or a big party with a DJ – we will provide you with everything you need. The following equipment is included in the price:

	Ground Floor	Rooftop I	Rooftop II	Rooftop I & II
Highspeed WiFi (500 Mbit/s)	✓	✓	✓	✓
KRAMER VIA Collaboration Tool for wireless media streaming and presentations	✓	✓	✓	✓
Tablet for interactive room control	1	1	1	2
Digital flipchart with screen mirroring	2	2	1	3
Pinboard	2	1	1	2
All standard connection options (e.g. HDMI connection, DJ connection)	✓	✓	✓	✓
Multimedia and video conference technology	4K Videowall Ultra Slim (100 inches) Bose Professional audioystem Bluetooth audio connection Panasonic Professional Blu-ray Player	4K Videowall Ultra Slim (4 x 55 inches/115 inches) Bose Professional soundsystem Panasonic Professional Blu-ray player & 4K mediaplayer	4K LED Videowall (85 inches) Bose Professional soundsystem Panasonic Professional Blu-ray player & 4K mediaplayer	4K Videowall Ultra Slim (4 x 55 inches/115 inches) + 4K LED Videowall (85 inches) Bose Professional soundsystem Panasonic Professional Blu-ray player & 4K mediaplayer
Tap-proof Sennheiser wireless microphone	2	1	1	2

PACKAGES

	Small	Small + Buffet	Medium	Medium + Buffet	Deluxe	Deluxe + Buffet
Non-alcoholic	✓	✓	✓	✓	✓	✓
Beer	✓	✓	✓	✓	✓	✓
Wine	✓	✓	✓	✓	✓	✓
Spritzer	✓	✓	✓	✓	✓	✓
Longdrinks			✓	✓	✓	✓
Cocktails					✓	✓
3 course buffet		✓		✓		✓
Price per person (up to 4 hours)	€ 40,00	€ 85,00	€ 55,00	€ 100,00	€ 70,00	€ 115,00
Price per person per additional hour for the drinks package	€ 13,00	€ 13,00	€ 18,00	€ 18,00	€ 23,00	€ 23,00

Buffet

The buffet consists of two starters (meat + vegetarian), two main courses (meat + vegetarian), salads and two desserts. We will be happy to suggest several options for your event from which you can choose. We can adjust the buffet to cater for allergies and intolerances.

A seated buffet or flying buffet/finger food is possible on request and at an extra charge.

MINIMUM CONSUMPTION

We offer our rooms for a minimum consumption of € 3,000.00 for your event. If the turnover is less than the agreed minimum consumption, we will charge the difference as room hire.



ADDITIONAL EVENT COSTS AS REQUIRED

	Up to 4 hours	Per additional hour
Service manager	€ 270,00	€ 65,00
1 waiter per 25 guests	€ 220,00	€ 55,00
1 cook per 25 guests	€ 260,00	€ 65,00
1 barkeeper per 50 guests	€ 420,00	€ 65,00

DJ

We will be happy to make suggestions for the right DJ according to your taste in music. If you prefer to bring your own DJ, we charge an equipment usage fee of € 250,00.

Mitarbeiter nach Mitternacht

After midnight we charge an additional € 32,00 per employee and hour.

TIP

Depending on the invoice amount, we take the liberty of charging the following tip:

up to € 6.000	€ 400
€ 6.000 – € 10.000	€ 500
from € 10.000	5 % of the gross invoice amount

The tip will be added to the total invoice and is allocated entirely to our event team.

ROOM RENTAL WITHOUT CATERING

If you would like to book our event rooms without catering, we charge the following room rental fees:

	Ground Floor	Rooftop I & II
Full day	€ 1.090,00	€ 2.290,00

For **brought-in wine and sparkling wine**, we charge € 20,00 per bottle as a service and cleaning fee. For **self-brought cakes, or other desserts**, we charge € 2,50 per person as a service and cleaning fee. If you prefer to bring **your own caterer**, we charge a fee of € 300,00 for the usage of our buffet equipment, service and cleaning, along with a € 2,50 plate fee per person.

PARKING

Parking is possible in our in-house car park, depending on availability and costs € 3,80 per hour and a maximum of € 25,00 per day. Unfortunately, parking spaces can't be reserved in advance. Our team will be happy to help you find an alternative parking space, should our car park be full.

TERMS AND CONDITIONS AND PRIVACY POLICY

Terms and conditions: <https://www.schanihotels.com/en/legal/terms-and-conditions>

Privacy policy: <https://schanihotels.com/rechtliches/datenschutz>